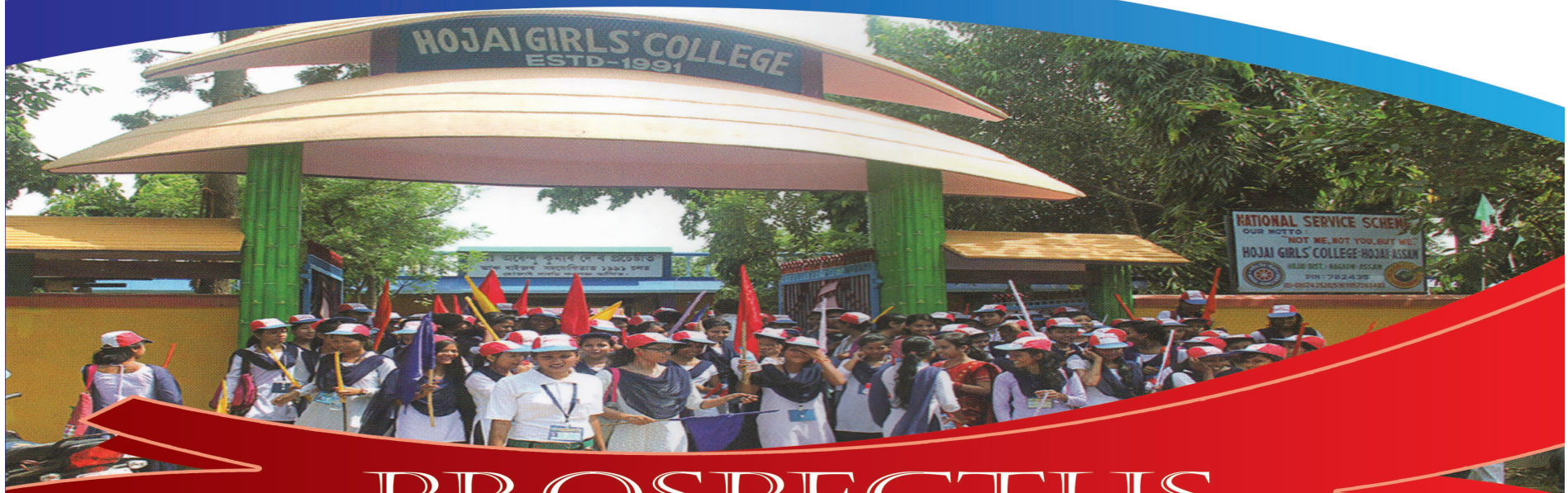


Website : www.hojaigirlscollege.edu.in
E-mail : hojaigirlscollege@rediffmail.com



HOJAI GIRLS' COLLEGE

ESTD : 1991
(Provincialised)



PROSPECTUS
SESSION : 2024-25



FROM THE DESK OF THE PRINCIPAL
HOJAI GIRLS' COLLEGE(Provincialised)
ACCREDITED BY NAAC WITH GRADE B

Unpolluted with the din and bustle of the town, Hojai Girls' College is located in a spacious compound of about two acres of land on the southern edge of Hojai Town. It is the lone institution that caters to the need for higher education for women in the western part of Hojai District and the entire parts of Karbi Anglong and Dima Hasao District, where the need of such a female institution was long over due.

Women occupy the pivotal position in the society. The level of civilization of a society can be measured by the status of its women. The society whose women are empowered and respected is regarded as superior. So when the public in and around Hojai keenly felt the need of a Girls' college, some enthusiastic educationists of the area came forward with the above cited Vision to set up one such college, it was under the paternal care and stewardship of Dr. Ardhendu kumar Dey, the then Minister for Food & Civil Supplies, Govt. of Assam and the patronage of some eminent personalities, a Sponsoring Body for establishing the college was formed in the year 1991. The effective and persistent effort of A.K. Dey, in Co-operation with the people of Hojai soon began to bear fruit in the shape of Govt allotment of two acres of land and the then Chief Minister Late Hiteswar Saikia's handsome financial support for the college, made all dreams come true. The college is now permanently affiliated to Gauhati University And the Govt. of Assam has provincialised this college w.e.f. January, 2013. In the year 2023 college has been NAAC accredited with B Grade.

During the session 2023-24), total number of enrolment of students was **1184** and **1225** nos. of examinees appeared at their final Exams from Hojai Girls' college centre.

If the quality of an institution is to be judged by the performance of the students in the examination, the college can humbly claim uniformly fair result from year to year.

The computer training cell with sufficient number of computers has been established in the college for providing basic computer knowledge to the students. Moreover, computer application courses at degree level is likely to be provided in the college from next academic session. A twenty five seated Hostel building has been constructed to provide accommodation to the out-station students at minimum charges.

Needless to say that college is looking for its golden future with sincere co-operation & support from all quarters.

PROFILE

It was under the parental care and stewardship of Late. Dr. Ardhendu Kumar Dey, the then Cabinet Minister of Food & Civil Supplies Department, Government of Assam and under active co-operation and generous help by eminent personalities especially and people in general of the Hojai Town and around, the college got its concrete shape and was established on a pious day of 2nd September, 1991 as Hojai Girls' College with inaugural class of Higher Secondary having a minnow strength of five girls only.

Hojai Girls' College is located in a spacious compound of about two acres of land on the Southern Part of Hojai Town. It is the lone Education Institute that caters to the need of Higher Education for women in the Districts of Hojai, Dima Hasao and Karbi-Anglong, where the need of such a female institution was long overdue. A great number of students of this College happen to be from different Tribal & multi – cultural groups of people of the region. From a very humble beginning, the college has over the years, attained full-fledged Degree College having an enrolment of 1,450 students registering their contribution in civil societies.

At present College imparts Arts Stream in Higher Secondary and Degree level and the medium of instruction in Higher Secondary and Degree level is Assamese and English. The Higher Secondary level of the College is temporarily recognized by the Assam Higher Secondary Education Council and Degree level is permanently affiliated to the Gauhati University (Vide Letter No. EC Res. No.R/EC-01/2010. In the Initial stage the financial burden of the teaching and non teaching staff and all other are borne by the College Governing Body, collected from Student fees and other sources including public donations etc. In the year 2014 (w.e.f. 01/01/2013) the college was provincialised under the provisions of the Assam Venture Educational Institutions (Provincialisation of services) Act, 2011, Government of Assam. In the year 2016, the college achieved another milestone when it was recognized by the UGC under the provisions of the 2-F and 12-B of the UGC. In 2023 College has been accredited with B grade by NAAC .

Mission:

Women occupy a pivotal position in the society. The degree of civilization of a society can be measured by the status of women it renders. The society in which women are respected and empowered is regarded as superior. Keeping these ideals in mind the college is dedicated:

- To promote & spread the light of Education among girls particularly from rural and socio-economic backward sections of societies.
- To prepare the female students capable of facing all the challenges of time and help them to contribute to the development of society as well as Nation.
- To create an environment in which women's self dignity is safe guarded both in private and public sphere.
- To ensure equal rights and opportunities for all students.
- To create a platform in the direction of Women's Emancipation and Empowerment to build an enlighten society.

- To strengthen social senses among students to expedite them as more responsive and sensible to human issues and challenges.
- To sensitize them to the needs and duties to preserve and protect our rich heritage and culture.
- To make them well versed and educated on urgency to work to protect our environment and ecological balance and work towards pollution free surrounding.
- To formulate a friendly, vibrant, productive ecosystem for teachers and taught.

Vision:

- The vision of the College is to cater the educational needs of Girl child from the remote corner, tribal, rural, semi urban areas irrespective of all class, caste and creed.
- To cater the academic needs of girls especially of those, hailing from economically and socially weaker sections and to harness their innate possibilities, enrich them with human values.
- The college aims and is dedicated to empower its students and to posit with technological expertise.
- The college strives towards molding them to knowledge based skill that will envisage them as human resource for the nation.
- The college is to help them to get aware and adapt to the needs and challenges along with realities of present socio-economic identity.
- The college works to shape them as ideal citizens of the country for a vibrant Indian Democracy and thereby to contribute toward upliftment of them and ultimately to lead them to corroborate to our enriched legacy of nation building.
- The faculties of the College lay stress on raising the aspirations of our learners and enable them to achieve their goals & to meet the challenges globally.
- The College always creates awareness among the students for their rights and responsibilities and teaches the team spirit and leadership skills to ensure success in their professional and career responsibilities.
- The college is committed to impart education laying stress on all round development of the students to become integrated, honest and responsible citizen of the nation.

Institutional Strength:

- The college is the sole provincialised institution for women of UG level in vast area of a radius 10 K.M. – with passing of years total students of it is increasing steadily.
- The college is situated at well within the town- it is well connected by different modes of communication, the Railway Station (Hojai Railway Station) is only 0.3 K.M. away from the college and the bus stand is only 0.2 K.M. away. The Medical and health centre (FRU), Police Station and Post Office are situated within a well proximity of the college.

- The college has a well qualified active, experienced a faculties who always interaction with the students for Academic and non academic problems.
- Regular monitoring of attendance, academic performance and overall holistic development of students.
- The result of the College is good however in Major courses the result is excellent.
- The College follows a strict discipline in and around the campus for both students and teaching & non teaching staff for smooth running of the College. Students admitted to the college have to abide by the rules and regulations as prescribed by the college authority. A system of Bi-metric attendance system is installed to digitally monitor the attendance of the faculty and the support staff of the college.
- College has well equipped Education laboratory also having separate class room for Major course.
- Members of the Governing Body are eminent and experienced academicians and administrators who contribute substantially towards quality enhancement

COURSES OFFER :

The College offers a reasonably wide variety of choice of subjects to a student. The College offers the following courses of study:

1. Higher Secondary Course Arts
2. Undergraduate Degree (UG) in a Stream: Arts

HIGHER SECONDARY COURSE

Hojai Girls' College, Guwahati will admit students into the Higher Secondary 1st Year class for the session 2024-25. The college offers the Higher Secondary course in both Arts and Science streams. The courses are affiliated to Assam Higher Secondary Education Council (AHSEC).

- 1) Higher Secondary in Arts.

Seat Limitations:

1. H.S. Arts-200 Seat

.Availability of Subject in H.S. Arts. The Revised (NCERT) curriculum for +2 stage in Arts Stream

Availability of Subjects in H.S. Level (Arts) Compulsory:

1. English
2. MIL(Assamese/Bengali/Hindi/Manipuri), Alt. English.
3. Environmental Studies (H.S.1st year)

Optional :

1. Economics
2. Education
3. History
4. Logic
5. Political Science
6. Advance Language (Assamese/Bengali/Hindi/Manipuri)

ADMISSION PROCEDURE FOR HIGHER SECONDARY COURSE

1. Candidates who have applied through DARPAN Portal will only be considered for admission.
2. In addition to registration in DARPAN, candidates seeking admission in Hojai Girls' College must register in the Hojai Girls' College Admission portal and fill up the online admission form there with one passport size photograph. A PDF of the filled in form will be generated once submitted and print out of this form must be carried out on the day of admission physically in the college premises.
3. All the candidates must generate a DHE Unique ID by logging in dheonlineadmission.amtron.in and this ID must be provided during registration in Hojai Girls' College admission portal as noted in point 2 above.
4. Provisional merit list will be prepared on the basis of percentage of marks secured in +10 level examinations. Additional subjects as mentioned in the mark sheet will not be taken into account during this process.
5. Mode of admission: Selected candidates as per the merit list generated in DARPAN portal, must produce all the academic documents, caste certificate, EWS certificate, income certificate, if any, in original during the day of admission physically in the college premises.
6. The date of admission, fees structure and mode of payment will be notified later in the Hojai Girls' College website hgcollege.edu.in and in the admission portal of College
7. **ADMISSION FEES FOR HS FIRST YEAR:** The admission fee will be notified in the college website in due course of time before admissions. Fee waiver will be available to students who fulfil the eligibility criteria set by the Government of Assam for waiving of fees.

(During the day of admission if any candidate want to avail the Fee Waiver scheme ,she must submit the Income Certificate issued by the District Circle Officer. No other certificate will be consider for the same)

INSTRUCTIONS FOR APPLYING

Applicants must carefully read the guidelines for filling up the online form.

i) An applicant will submit only one application form for Admission.

ii) The submitted form must be complete in all respects. Incomplete forms are liable to be rejected. No forms will be accepted once the portal closes.

iii) While applying, a student must upload digital/scanned copies of the following documents:

a) Recent passport size photograph.

b) DHE Unique ID

c) Mark sheet of Class X Board Examination.

d) Caste certificate/EWS (for students under reserved category only)

e) Disability certificate from the appropriate medical authority for applicants in the PWD category.

d) Front page of the bank passbook showing account no., branch and IFSC code.

e) Permanent Mobile Number of the Candidate

1. UNDERGRADUATE DEGREE IN A STREAM: ARTS (THE NEP STRUCTURE)

The Bachelor Degree Course offered by the college is affiliated to be Rabindranath Tagore University from the academic Session 2024 -2025, and is a four year programme spread over eight (8) semesters. Following the directives of Rabindranath Tagore University, the college is implementing the Four Years Undergraduate Programme (FYUGP) from the academic year 2024-2025.

About Four-Year Undergraduate Programme (FYUGP) The Four-Year Undergraduate Programme (FYUGP) of Rabindranath Tagore University is as per UGC's Curricular Framework, published in November 2022. The course structure of FYUGP is built on the Choice-Based Credit System (CBCS).

Duration

Under the NEP's FYUGP, it is a 4-year degree programme.

Rabindranath Tagore University: Four Year Under Graduate Programme

(Based on UGC Curriculum and Credit Framework)

The Rabindranath Tagore University has adopted under graduate Course curriculum Framework (UGCF) under New Education Policy, 2020 to be implemented from August, 2023. It is a structure for four-year under Graduate programmes in different disciplines with multiple exit options.

Designe of Courses:

The categories of courses and requirement of minimum credits for 4-year degree as per UGC are as follows:

- | | |
|---|---------------------|
| 1. Major (DSC) | : 80 Credits |
| 2. Minor(DSE) | :32 Credits |
| 3. Multidisciplinary(GE) | :9 Credits |
| 4. Ability Enhancement Course | :8 Credits |
| 5. Skill Enhancement Course | :9 Credits |
| 6. Value Added Course | :8 Credits |
| 7. Summer Internship | :2 Credits |
| 8. Dissertation/Research project | :12 Credits |

The details of the structure are provided below:

**Structure of Undergraduate Curriculum Framework (UGCF)
Bachelor of (Field of Study/Discipline)**

Semester	CORE/MAJOR (DSC)	DSE/MINOR	GE/MDC	AEC	SEC	VAC	VOC./MINORPROJ/Summer Internship	Research Proj/ Dissertation	Credit
1 st	DSC-1(4)	DSE-1(4)	GE-1(3)	AEC-1(2)	SEC-1(3)	VAC-1(2) VAC-2(2)	×	×	20
2 nd	DSC-2(4)	DSE-2(4)	GE-1(3)	AEC-2(2)	SEC-2(3)	VAC-3(2) VAC-4(2)	×	×	20
TOTAL	8	8	6	4	6	8	-	-	40
Students on exit shall be awarded Undergraduate Certificate (in the field of study/discipline) after securing the requisite credits 44 including vocational 4 credits mandatory on completion of semester II									
3 rd	DSC-3(4) DSC-4(4)	DSE-3(4)	GE-1(3)	AEC-3(2)	SEC-3(3)	×	×	×	20
4 th	DSC-5(4) DSC-6(4) DSC-7(4)	DSE-4(4)	×	AEC-4(2)	×	×	Summer Internship (2)	×	20
TOTAL	28	16	9	8	9	8	2	-	80
Students on exit shall be awarded Undergraduate Diploma (in the field of study/discipline) after securing the requisite credits 88 including vocational 4 Credits mandatory on completion of semester IV									
5 th	DSC-8(4) DSC-9(4) DSC-10(4) DSC-11(4)	DSE-5(4)	×	×	×	×	×	×	20
6 th	DSC-12(4) DSC-13(4) DSC-14(4) DSC-15(4)	DSE-6(4)	×	×	×	×	×	×	20
TOTAL	60	24	9	8	9	8	2	-	120

Students on exit shall be awarded Bachelor of (in the field of study/discipline) Major without Honours (3 Years) after securing the requisite credits 120 on completion of semester VI									
7 th	DSC-16(4) DSC-17(4) DSC-18(4)	DSE-7(4)	×	×	×	×	×	Dissertation Project (4)	20
	DSC-21(4)*								
8 th	DSC-19(4) DSC-20(4)	DSE-8(4)	×	×	×	×	×	Dissertation Project (8)	20
	DSC-22(4)* DSC-23(4)*								
TOTAL	80	32	9	8	9	8	2	12	160
Students on exit shall be awarded Bachelor of (in the field of study/discipline) Honours/Honours with Research after securing the requisite 160 credits on completion of semester VIII									

Important Points:

1. Student opts to exit after completion of 1st year securing 40 credits s/he may be awarded a UG Certificate, if s/he completed one vocational course of 4 credits during summer vacation of first year.
2. Student opts to exit after completion of 2nd year securing 80 credits s/he may be awarded a UG Diploma, if s/he completed one vocational course of 4 credits during summer vacation of second year.
3. Student opts to exit after completion of either 1st year or completion of 2nd year may be allowed to re-enter within three years and complete the degree programme within the stipulated maximum period of seven years.
4. Student opts to exit after completion of third year securing 120 credits will be eligible for UG degree with Major discipline without Honours.

5. For 4-year Honours degree the major subject/discipline requires 80 credits and the minor subject/discipline requires 32 credits. The student who exits after completion of 6th Semester/3rd Year, s/he requires 60 credits in the major subject/discipline and 24 credits in the minor subject/discipline.
6. Students who intend to complete four year degree programme will have two options in 7th and 8th semester as:
 - i) Students who choose Research in 4th year are to study DSC-16, DSC-17, and DSC-18 of 4 credits each and to complete a dissertation/project of 4 credits mandatorily in 7th semester.

Accordingly, in 8th semester these students will study DSC-19, DSC-20 of 4 credits each and to complete a dissertation/project of 8 credits.
 - ii) Students who don't choose Research will study DSC-21*, DSC-22*, DSC-23* mandatorily in lieu of dissertation/project in 7th and 8th semester in addition to (DSC-16 to DSC-20) leading to Honours without Research.
7. Students who completed four year degree programme with dissertation/project will be awarded Bachelor Degree of Honours with Research. And students who completed four year degree without dissertation/project will be awarded Bachelor Degree of Honours.

8. Course level (refer to UGC's Curricular Framework) :

- a. 0-99 : Pre-requisite
- b. 100-199 : Foundation & Introductory
- c. 200-299 : Intermediate-level
- d. 300-399 : Higher-level
- e. 400-499 : Advanced course
- f. 500-599 : First-year Masters-level
- g. 600-699 : Second-year Masters-level
- h. 700-799 : Doctoral level

Course levels 0-499 are for Four Year Under Graduate Programme

9. The level of course/paper for the category of DSC (Major) and DSE (Minor) in each semester shall be as under:

	<u>DSC (Major)</u>	<u>DSE (Minor)</u>
1 st Semester	Level 100	Level 100
2 nd Semester	Level 100	Level 100
3 rd Semester	Level 200	Level 200
4 th Semester	Level 200	Level 200
5 th Semester	Level 300	Level 200
6 th Semester	Level 300	Level 200
7 th Semester	Level 400	Level 300
8 th Semester	Level 400	Level 300

Subject offered and number of seats allotted (Major offering subjects)

Sl.No.	Subject offered	Total No. Of Seats
1.	English	40
2.	Assamese	39
3.	Hindi	40
4.	Bengali	35
5.	Manipuri	30
6.	Political Science	40
7.	Economics	35
8.	History	30
9.	Education	40
10.	Philosophy	30

Reservations of Seats: OBC/MOBC - 15%, SC - 7%, ST(P) – 10%, ST(H) - 5% (for candidates belonging to the State of Assam).

3% of the seats are reserved for applicants under PWD category across all categories of seats.

An additional 5% seats in each stream will be available for students with proficiency in extra-curricular activities. These seats will be offered only if suitable candidates are available.

10% reservation for Economically Weaker Section (EWS). Reservation for EWS students will be governed by the Govt. of Assam memorandum in this regard. The applicant must submit the EWS certificate, in the prescribed format and signed by the Circle Officer, to be considered for admission to seats under the EWS category.

ADMISSION PROCEDURE FOR B.A

1. Admission will be conducted as per NEP 2020 guidelines for FYUGP under RTU.
2. Candidates who apply through SAMARTH Portal, <https://assamsamarth.ac.in> will only be considered for admission.
3. In addition to registration in SAMARTH Portal candidates seeking admission in Hojai Girls' College must register in the College Admission portal www.hojaigirlscollege.edu.in and fill up the online admission form available there with one passport size photograph along with valid documents. After uploading all the relevant fields in the form, a PDF file will be generated. A print out of the PDF file must be brought on the day of offline admission.
4. Filling up of the application forms require a DHE Unique ID, which can be generated by logging into the DHE portal <https://dheonlineadmission.amtron.in>.
5. Based on the marks secured in the 10+2 examination the merit lists will be prepared and made available in the college website www.hojaigirlscollege.edu.in in prior to the offline admission.
6. Candidates seeking admission must produce all the academic documents, caste certificate, EWS certificate, income certificate (if any), in original during offline admission.
7. The date of admission, fees structure and mode of payment has been notified in the Hojai Girls' College website www.hojaigirlscollege.edu.in .

(During the day of admission if any candidate want to avail the Fee Waiver scheme ,she must submit the Income Certificate issued by the District Circle Officer. No other certificate will be consider for the same)

ADMISSION FEES FOR DEGREE COURSES

Admission fees will be realized from admitted students as per instructions received from the Govt. of Assam for BA and HS Arts stream

The fees paid by the student at the time of admission do not cover expenses incurred on field trips, excursions and projects which are to be borne by the students.

Students Facilities

It has been a continuous endeavour on the part of the Hojai Girls' College administration tried its best to provide the maximum possible facilities to its students. Among the various facilities provided by the College to the students are:

The College has adequate number of well-furnished class rooms to run the various academic programmes. A Hall is equipped with LCD projector and board to facilitate an improved teaching-learning environment to both the faculty and the students. The College also has well equipped Education laboratories attached to the department in which the curriculum involves practical works.

Well furnished Girls' Common room and College Canteen is also facilities to the students. Safe drinking water facility also exists at yet another point on the ground floor and Girls' Common room of the College.

Institute Central library is on the first floor of the four storied building with a carpet area of 1253.9 square meters with a rich collection of books, reference, journals, Employment Newspaper and Newspaper section and reading room. The library has Wi-Fi enabled .

The Library consisting of 4 computers and one laser printer to enable students and teachers to access information for their academic pursuits through internet and ere sources. A total of 13450 volumes, 6813 titles, 81 print journals, 20 magazines and e-journals, are available along with the News papers.

The College has a big playground B Block campus. Within the Campus College has badminton court ,volleyball court. There are also facilities for indoor games in the College. Students and the faculty are encouraged to use the sports facilities after class hours.

College Rules and Regulations

1. The College administration always wants discipline and character building of the students during completion o f their Degree Course. They are always expected to maintain a high standard of discipline. Students must abide by the rules and regulations of the College .
3. A student if found guilty of misconduct / indiscipline may be expelled /fined / debarred from appearing in any examination for one or more years (on the advice of the Disciplinary Committee).
4. All forms of ragging in the College campus are strictly prohibited. Any individual or collective act or practice of ragging constitutes gross indiscipline. Strong disciplinary action will be taken against those involved in such activities.

(a) The Principal, Convenor of the Anti ragging Committee should be immediately informed of any case of ragging. Abetment of ragging or condoning such activities is also punishable.

(b) Any violation of rules, unsatisfactory progress, irregular attendance, non-clearance of College dues, discourtesy to faculty members in any form, adoption of unfair means during examinations etc., are some of the offences which may make students liable for disciplinary action such as termination of scholarship, even expulsion from the College and the hostel.

(c) Students are responsible for their conduct and are prohibited from doing anything either inside or outside the College, which will amount to a breach of discipline and normal functioning of the College.

(d) Students shall conduct themselves in a polite manner towards both the members of the staff (teaching and non-teaching) and towards their fellow students.

(e) Students must not loiter in the corridors in front of the class rooms and office rooms or in the street in front of the College. During off period students may rest in the Common room or in the library reading room.

Any notice desired to be posted or circulated by a student anywhere in the College premises or Notice Board will need the prior approval of the College authority.

(h) All powers of maintenance of discipline are vested with the Head of the Institution and his/her decision shall be final in all such matters.

Attendance Rules

(i) Attendance in class is compulsory for all the students

(ii) All Students are informed that at least 75% attendance in all classes in each subject is mandatory for them. Any aberration will forfeit the benefit of scholarship and other facilities and will not be allowed to sit for any final examination.

(iii) Students will be informed about their attendance after the commencement of the classes within a period of 15 days. Those having attendance below 75% are required to make up the shortage within next 30 days.

(iv) If they fail to acquire 75% before final examination form fill-up, they will be declared non collegiate and debarred from appearing in the end semester examinations to be held by RTU.

STUDENTS' ASSESSMENT

Continuous assessment of the student is done by each department through regular tests, seminars, projects and assignments. The marks secured by the students in these assessments are taken into consideration at the time of internal evaluation of the students. In certain courses project works, study tours and field work and job training are essential requirements.

Class	Examination
H.S. First Year	Unit Tests and Terminal Examinations
H.S.Final Year	Unit Tests and Terminal Examinations & Test Examination
B.A Course	Unit Tests / Assignments / Sessional Examinations/other stipulated methods as per FYUGP guidelines of Affiliated Universty

- 1.Eligibility for appearing in the Higher Secondary First year & Final Year Examination will be decided on the basis of a student's performance in the Unit Tests, Terminal Examinations and Test Examination, together with the percentage of attendance.
- 2.For all College examinations, pass marks, as laid down by Assam Higher Secondary Education Council / Affiliated University will be taken as the standard. Relaxation, if any, will be decided by the Examination Committee for the finalization of the result of the Test Examination.
- 3.If any student not appearing in any subject in any examination shall be declared absent.

Academic Calendar

The College Academic Calendar is prepared by Academic Committee in accordance with Academic Calendar of University. Different activities of the College are carried out according to this Calendar.

Identity Card

A non-transferable Identity Card is issued to each student at the time of admission. The card contains relevant information of the holder, along with a recent passport-size photograph duly endorsed by the Principal.

Identity Cards are Valid up to end semester (for TDC students) and two years (for HS students). The Identity Card is to be brought to the College every day and is to be produced whenever asked for.

EXTENSION, PROFESSIONAL AND CO-CURRICULAR ACTIVITIES

To inculcate a sense of responsibility towards the society, Hojai Girls' College has made it mandatory on the part of its HS & Degree students to devote some time for community service before they earn the Degree from this College. The community service is introduced as Extension Work and is a part of the co-curricular activities in the College.

Field visits with group activities directed at specific issues like environmental awareness, conservation of water resources, women and child nutrition, women's rights, etc. are conducted regularly. In order to facilitate these activities, College NSS played an important role. Regular lectures and seminars are organized by the IQAC & Departments where students, teachers, experts (mainly guests) participate and interact. To create awareness regarding Health and Hygienic government health deptt. conduct programme time to time.

The institute Student Union is elected annually through a fair and democratic process by active participation of all students. The Student Council building a bridge between the faculty members, administrative staff, and students. Students' opinions and suggestions are considered to take measures in view of students' perception. Institute puts efforts for the all-round development of a student. NSS encouraged the student body to participate in service activities like organizing health camps, hygiene & sanitation, environmental awareness camps, flood relief programme, cleanliness drive, tree plantation in the neighbouring areas as a social responsibility.

For effective running of academic, administration and co-curriculum activities the following committee has been formed under the chairmanship of Principal.

- Examination Committee
- Admission Committee

- Purchasing committee
- Anti-ragging committee
- Grievances & Redressal Committee
- Women Cell
- Teachers' Council
- Student Union
- NSS

A part from these the following Committees are made imperative as per direction of State Government and UGC

- AQAC
- Anti Ragging Committee
- Women's cell
- SC/ST Cell
- Alumni Association

FACULTY STAFF

ENGLISH

1. Deepri Das
2. Dr. Sunayana Chowdhury Varma
3. Pratha Pratim Dey
4. Debojit Singha
5. Suparna Dutta

ASSAMESE

1. Tulika Gogoi Borgohain
2. Dr. Ghana Kanta Saikia
3. Nabajyoti Das
4. Dipon Kumar Bora

BENGALI

1. Dr. Pijush Nandi
2. Dr. Jayanta Biswas
3. Dr. Sudip Choudhury
4. Priyanka Rakshit

HINDI

1. Kashi Nath Chauhan
2. Dr. Rajen Sing Chouhan
3. Sankar Verma
4. Meenakshi Gupta

MANIPURI

1. Dr. S. Saratchandra Singh
2. Dr. M. Asha Rani Singha
3. Premaboti Devi

ECONOMICS

1. Dr. Abu Reja Md. Pravis
2. Bismita Mondal
3. Roma Chakraborty

POLITICAL SCIENCE

1. Sumita Debnath
2. Susmita Giri
3. Anita Majumder

EDUCATION

1. Dr. Hadiur Rahman
2. Swapna Bhowmik Dutta
3. Momata Devi
4. Susmita Nath

HISTORY

1. Seema Ghatak
2. Premila Singha
3. Biswarupa Engtipi

PHILOSOPHY

1. Nandini Sarma
2. Smita Chakraborty

Non-Teaching Staff

1. Biplab Banik, Sr. Assistant
2. Nanda Dey Banik, Sr. Assistant
3. Bidyut Majumder, Junior Assistant
4. Diganta Hazarika, Junior Assistant
5. Biraj Sarkar, Library Assistant
6. Gouri sarkar, Laboratory Assistant
7. Dipti Seal, Grade IV Staff
8. Anuj Kumar Dar, Grade IV Staff
9. Tapan Majumder, Grade IV Staff
10. Satyabrata Hazarika, Library Bearer
11. Sekhar Basfore, Sweeper
12. Nanda Kishore Paswan, Night Gaurd

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